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Electronic Systems Center Public Affairs -- Best in the Air Force 1998

Vol. 43 • No. 47 Hanscom AFB, Mass. November 26, 1999



photo by Senior Airman Jason J. Ide

Exercise, exercise ...

Fire fighters Robert Kehoe and Ed Destefano from the Fire Department, move a 'victim' onto a gurney during a recent local readiness exercise. The scenario for this part of the exercise was an explosion at the base steam plant (bldg. 1201) which was a mass casualty incident. Fire, medical and security forces all responded quickly and handled the situation. This exercise is part of an ongoing effort to ensure base personnel are prepared for these types of contingencies.

School dedicates fellowship in memory of lieutenant

by 1st Lt. David L. Englin **ESC Public Affairs**

Harvard University's John F. Kennedy School of Government dedicated an annual fellowship to the memory of an Air Force lieutenant during a ceremony at the Cambridge, Mass., school recently.

The fellowship was dedicated in memory of 1st Lt. Alan M. Hook, a graduate of both the Kennedy School and the U.S. Air Force Academy, who was struck by a car and killed in June 1998.

A member of the Air Force Academy class of 1996, Hook had just completed the Kennedy School's master of public policy degree and was taking leave before reporting to Euro-NATO Joint Jet Pilot Training at Sheppard AFB, Texas.

Hook proposed to his girlfriend in Prague, Czech Republic, just days before he was killed while the two were bicycling in the Swiss Alps.

Funded in part by the Air Force and in part by Harvard, four or five new Air Force Academy graduates enter the twoyear Kennedy School program each year.

During the Oct. 29 ceremony, Joseph S. Nye, Jr., dean of the Kennedy School and former assistant secretary of defense for international security affairs, officially named one of these positions the Alan M. Hook Memorial Fellowship. Nye presented Hook's mother, Linda Hook, and his brother, Mark Hook, both of Torrance, Calif., a plaque marking the occasion.

Brig. Gen. David A. Wagie, the dean

of the Air Force Academy, represented the Air Force at the ceremony. Several of Hook's Air Force Academy and Kennedy School classmates and the Air Force Academy graduates currently studying at the Kennedy School also attended the ceremony.

'We at the Air Force Academy were very proud of Alan Hook," said Wagie. "Our goal – as is that of the Kennedy School – is to inspire our students to high levels of integrity, service and excellence.

"Alan – both before [the Air Force Academy] during his four years at the Academy, and while at the Kennedy School – demonstrated these qualities to the highest degree," said Wagie.

"The mission of the Kennedy School is to prepare leaders for service to democratic societies," said Nye. "The Kennedy School was privileged to have Alan as part of our community, where he emerged as a leader among aspiring young leaders."

"We are committed to using the memory and legacy of Alan Hook to make the Air Force, our country and the world a better place, and - as Alan said – to 'improve the human condition by fostering peace, freedom and liberty,' said Wagie, quoting an essay Hook wrote about his career goals.

During the ceremony, Nye named 2nd Lt. Polly Van Ess, a first-year student at the Kennedy School, the first recipient of the Alan M. Hook Memorial Fellowship.

See Kennedy (page 7)

Air Force announces captain list

by Airman 1st Class Theresa Fike **ESC Public Affairs**

With a selection rate of 100 percent, Hanscom beat the Air Force-wide rate of 99.4 percent in promotion of its first lieutenant to captain.

The first lieutenants on the captain's board selectee list from the 66th Air Base Wing are Nelson Avila Jr., Rebecca Boothby, Maxie McFarland, Randall Roberts

See Captain (page 7)





Electronic marquees provide information



Straight Talk provides two-way communication between the 66th Air Base Wing commander and people on base.

A 24 hour-a-day telephone line and Email account (STRAIGHT TALK) are set up as ways for Hanscom's population to submit questions, complaints or comments, anonymously, if desired. All concerns are personally reviewed by the wing comman-

However, the quickest and most efficient way to communicate comments or complaints is to go right to the source. To assist you, we've listed points of contact and telephone numbers for several key support organizations.

Also, don't forget your supervisor, commander or first sergeant. They're there

If you are not satisfied with the



Col. Chris T. Anzalone 66th Air Base Wing commander

response you receive, or are unable to solve the problem, please call the Straight Talk hot line at 3-3732.

■ 66th Mission Support Squadron Commander

■ 66th Security Forces Squadron Commander

■ Communication, Information Division Director

■ Civilian Personnel Division Director

■ 66th Logistics Squadron Commander

3-7500

3-2723

..3-3461

Lt. Col. Robert Taylor......

Lt. Col. Darrell P. Keating..

Maj. Roger A. McNeal.....

Lt. Col. Denise Taylor.....

■ 00th All Da	se wing	vice Con	manuei	
Col. Peggy A.	Shaw		3-2	301
-		~	1	

66th Air Dasa Wing Vice Commander

■ 66th Support Group Commander Col. Robert R. Tovado.. ..3-2302

■ ESC Command Chief Master Sergeant Chief Master Sgt. Frank W. Holmes Jr..3-5115

■ 66th Medical Group Commander

Col. Charles Armstead

■ 66th Civil Engineer Squadron Commander Lt. Col. Thomas J. Schluckebier.....3-3526

THE Electronic Systems Center's
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Base, Mass.

Air Force.

indicated.

Room 110.

day's publication.

Submitting articles

■ 66th Services Squadron Commander

Lt. Col. Frank Rechner...

L. Fay Striker...

Paid ads To purchase a display ad call Kurt Anderson at 978-371-5705.

Classified ads

Hansconian free classified ads are available to anyone affiliated with the base. Ads run for two weeks.

Business and rental ads are available for a fee. Call (781) 433-7940.

To place an ad, first complete a classified ad form. Forms are available in the ESC Public Affairs Office, Bldg. 1606, Room 109.

Next, mail the form through BITC to ESC/PA, fax a copy to Theresa Feely at 3-5077 or hand-carry it to the above location. Deadline is noon Friday.

For more information, call the Hansconian office at 3-3912.

Delivery problems

Call 1-800-722-1914 for problems newspaper delivery to base housing and call 3-3912 for problems with delivery to base buildings.

Hansconian On-line

Visit the Hansconian on the world wide web at www.hanscom af.mil/Hansconian

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Community Newspaper Compar 150 Baker Avenue Ext., Suite 305 Concord, Mass. 01742 News copy 781-377-3912 Display Advertising 978-371-5705 Classified Advertising 781-487-SELL

Trash bin use in housing

uestion: My concern is regarding the use of trash bins in Old Scott Circle.

I know this has been addressed before, but maybe we could put up another sign regarding the trash bins.

People in the new housing area on several occasions have brought down truckloads of trash and fill up the trash bins quickly.

Maybe you could reiterate it for the new people that the trash bins are just supposed to be used by the stairwell residents. On one occasion I confronted a woman putting trash in a bin. I told her these are suppose to be for the people who live in these buildings, and she just turned her nose up at me. I would appreciate your help with this.

Response: The refuse collection process in Hanscom's family housing area continues to be a challenge, and improper dumping is a problem.

Your comment addresses only one of the many problems we've been experiencing in this area.

In order to clarify dumping procedures and practices,

the 66th Civil Engineer Squadron will be distributing a reminder notice throughout housing. When you receive the letter, please take the time to read it and follow the trash collection guidelines

In a nutshell, ensure trash collection containers are not placed on the curb any earlier than the evening preceding collection. All containers must be returned to their proper storage area no later than the evening after collection.

If you are unable to fit all refuse in the collection container provided to you, personally owned collection containers will also be emptied by the contractor.

In order to keep the housing area clean, do not place trash bags on the curb. Bulk items, such as boxes generated from a move, or large items generated by "cleaning out the garage," should be placed on the curb for regularly scheduled Monday bulk pick-ups.

Please do not put rubbish on the curb any earlier than Sunday evening. Where this cannot be avoided, occupants can call Mike Casoli at 3-1452 to make special arrangements. One final reminder, dumpsters in housing are solely for the use of those residences that were not issued a government provided trash can.

Sheldon comes down from the mountain with ... E-mail commandments

by Kevin Gilmartin **ESC Public Affairs**

Col. Steve H. Sheldon, Electronic Systems Center staff director, knows about e-mail. In his position he receives nearly 100 messages a day, some of which are very important, but most of which are not.

"I hate e-mail," Sheldon said recently. "It may be a fact of life, but what began as convenience is now a burden - there are too many, most are too trivial and poorly written, and they take too much time. The tool designed to bring communication utopia has brought us e-mail hell."

As a result of these strong feelings, Sheldon has written the "10 Commandments of E-mail."

Print the commandments out and post them by your computer," he advised. "Violate them and you shall go to auto-delete purgatory!"

The following are Sheldon's Email Commandments:

1. Address the essentials early and clearly! Put your bottom line first.

2. Don't bury taskers in the text. Want something done? Short suspense? Put it in the "Subject block."

3. Shorter is always better! More than five lines of text means you've not written well enough, e.g., who, what, where, when and why.

4. Do the work for me, your reader, so I don't have to. Just because you press "SEND" doesn't mean I've read it. Is it really important? Come see me.

5. Better not send me an e-mail attachment. I probably won't open it, especially if you don't explain who, what, where, when and why.

6. When you forward a message, delete redundant messages, responses, meaningless addresses and empty headers (ee commandment #4.)

7. Limit addressees. Don't send me e-mail iust because vou're too lazy to tailor addresses from a group mailing list. Address like you'd use the telephone—if you wouldn't call an entire organization, don't address e-mails that way either.

8. If your e-mail must go to the world, have someone proofread what you're sending. You may know what you meant to say, but will anyone else?

9. Don't send poems, graphics, jokes, videos or other junk mail. Sorry, I don't have time and you shouldn't either.

10. Follow military and organizational protocol. If you would not send me a piece of paper, then don't send an e-mail.

Here's Sheldon's 11th commandment (copied from official Air Force writing guide)

11. I hate tired, military jargon (don't you?). Impress me with everyday words, such as,

> Instead of <u>Use</u> This office I We Request Please Utilization Use Personnel People Promulgate Issue Optimum best I will

Personal financial management key to a secure future

WASHINGTON — It is never too soon to start planning for your financial future.

While military and civilian retirement systems provide many benefits, proper financial planning can augment these and greatly enhance quality of life for individual and families.

To assist airmen, family members and Department of Defense civilians in developing the best possible plan for their financial future, the Air Force has established a well-trained cadre of financial management counselors.

Family support centers throughout the Air Force provide personal financial management as one of their core services. Counselors offer a variety of workshops including home buying, understanding mutual funds, long-term investments, relocation planning and retirement planning.

Additionally, the program offers assistance in bud-

get preparation, debt consolidation and consumer economics. Also available is one-on-one counseling to assist individuals and couples in designing a financial plan for their specific needs and goals.

The personal financial management program is also a key element in the complete package of transition assistance services offered through the family support center. The staff emphasizes the importance of financial preparation to any successful career or life change. They offer assistance in analyzing current status and developing goals and action plans for continued success.

Counselors are available both for individual appointments and to give presentations to units and organizations. Their goal is to assist the entire Air Force family in enhancing their financial security.

For information call the Family Support Center at

Survey team turns raw data into change

by Staff Sgt. Jason Tudor Air Force Print News

Randolph AFB, Texas — Turning raw information into change — that will be the focus for the next few months as the Air Force Chief of Staff Survey team studies millions of bytes of data.

The CSAF Survey, a poll to gain understanding of quality of life and organizational climate issues, ended Nov. 12, with better than 30 percent of the Air Force's active-duty airmen and civilians responding. It is designed to provide commanders, first sergeants, command chief master sergeants and senior civilian leaders the feedback necessary to improve their areas of control.

The Air Force conducted a simi-

lar survey in 1997, and 39 percent of Air Force airmen and civilians responded. This time, an estimated 33 percent responded. Survey participants were asked questions about base-level community and educational programs, personnel tempo, compensation, medical care, and housing and retirement programs.

In addition, participants were queried about leadership, communication, supervision, teamwork, individual training, development and recognition, participation in the work place and unit resources.

Base survey representatives are returning locally collected information and technicians are harvesting the data gained from surveys completed on the Web site. Capt. Scott Hopkins, CSAF Survey team chief, said his team will assemble the data and pass it to multiple analysis teams, which will crunch numbers and look for trends.

After Hopkins' team does its work, climate survey data results will be given to a team of experts at the Air Force Academy led by Maj. Julie Chesley. The quality-of-life data will be passed to experts in the Air Force Personnel Center's Directorate of Operations, Plans, Analysis and Information Delivery Division.

Both teams will be responsible for their respective analysis and verification of the information, Hopkins said.

Then, both teams will prepare a briefing for Gen. Michael Ryan, Air

Force chief of staff.

The briefing will give an overall picture of the Air Force based on the survey results.

Meanwhile, the team at the Air Force Manpower and Innovation Agency will produce thousands of unit-level reports.

Commanders who had more than 10 people from their units respond will be given a basic organizational climate report. Those with 20 or more will receive a more detailed report. The narrative quality of life report includes major command differences and will be provided down to the major command level. Commanders are slated to get reports by late January, Hopkins said.

In 1995, the survey data showed

88 percent of the single airmen living in dorms said private sleeping space would most improve their quality of life. As a result, the Air Force directed larger amounts of quality-of-life money toward building more dorms, and implemented the "one-plus-one" dormitory policy and eliminated all central-latrine dorms in the Air Force.

Also, the 1997 survey respondents indicated the retirement system no longer had the same pull as a tool for retention. The Air Force took pay and retirement concerns to Capitol Hill in 1998 and pushed for a return to the 50 percent retirement system. Those efforts recently resulted in congressional approval for restoration of the retirement system.

Hanscom to launch millennium health plan

by Maj. Sandra Higgins

Primary Care Flight

The primary care system available just got better. The 66th Medical Group announced the Millennium Health Plan to begin Jan. 3.

What this means to you, our patients ... We will use a team approach to take better care of you by using prevention measures to keep you healthy and improve access.

☐ Make sure your primary care managers (physicians and physician assistants) know you and you know them

☐ Make sure getting access to care is "hassle free"

The clinic will under-go major restructuring to better serve you. ESC units, air base wing squadrons and base tenants will be assigned to a particular primary care manager who will be immersed into their respective squadron of assignment, similar to the way flight surgeons operate. Being assigned to a care manager creates enhanced teamwork opportunities throughout the clinic. Patients will know their "personal" physician or physician's assistant. You and your manager will be co-captains of your health care.

The Millennium Health Plan will provide simplified access to health care. The 'process' for patients to access care will become easier.

"We're going to make our own primary care appointments for our TRICARE Prime patients," states Col. Charles Armstead, 66th Medical Group commander.

Bringing appointment booking back to Hanscom will certainly make accessing care more "hassle-free." Improving the current telephone system, decreasing patient phone waiting time and preventing lost phone calls will only be a part of the "best primary care system available."

Access to health care doesn't necessarily start at the clinic. The Millennium Health Plan realizes that health maintenance and illness treatment begin at home. Many patients prefer to self-treat, when appropriate, due to

busy schedules. Wouldn't it be nice to have confidence that your sore throat is likely due to post nasal drip rather than tonsillitis? To keep a population healthy, one would need to supply easy to follow decision trees regarding health and illness issues. "Partners in Care" is the Millennium Plan's answer. It begins with a class to help provide common sense understanding of self-care.

The class is free and available to active duty members and TRICARE PRIME beneficiaries. Participants who attend the one-hour class will learn how to self-diagnose and self-medicate, as appropriate.

Upon completion of the class, patients receive a "Partners in Care" card. This card allows you to obtain across-the-counter medications at the clinic pharmacy on a walk-in basis without needing a doctor's appointment or prescription. The class will answer health questions and provide information on accessing care and on obtaining your across-the-counter medications. Class dates and times will be announced in future articles.

To further enhance access, sick call and "walk-in" procedures will be modified to reduce or minimize inconveniences to you, our TRICARE Prime enrollees. The practice of 'walking-in" will be eliminated and we will offer appointments for that day beginning at 6:30 a.m. for active duty members. To help us serve you, we're structuring sick call for acute injuries or illness. Medication refills, physicals, or follow-up care can be arranged through our new in-clinic appointment line. As a result of the new procedures and infrastructure changes we believe your health care needs will be met and the need for "walk-ins" will be minimized. Walk-in patients will be assisted by one of our registered nurses, and appropriate care will be arranged.

Our goal is to improve your overall health. We cannot do this without a fully functioning health care team lead by you and your manager. The Millennium Health Plan is a bold step towards creating and maintaining healthy populations.

ESC leadership supports local events

by Chuck Paone ESC Public Affairs

This Veterans Day, Hanscom leaders and other members of the Hanscom community participated in various events to mark the day.

Electronic Systems Center Vice Commander Brig. Gen. Ted M. McFarland delivered the address at this year's Veterans Day ceremonies in neighboring Lexington. McFarland delivered his remarks on the famous Battle Green before a crowd of veterans, students, community officials and others.

Col. Steven H. Sheldon, ESC's staff

director, represented the base and the center at the official Massachusetts Veterans Day observance at the State House in Boston. Hanscom's Band of Liberty provided the music for that event, as well.

Nearby in Bedford, at the Edith Nourse Memorial Veterans Hospital, 66th Air Base Wing Commander Col. Christopher T. Anzalone served as the lead Air Force representative at a special interfaith observance held in the hospital's chapel. A number of other Air Force members stationed at Hanscom attended this event, too, as did U.S. Sen. John F. Kerry, (D-Mass.)



photo by Linda LaBonte Britt

Brig. Gen Ted M. McFarland, Electronic Systems Center vice commander, greets one of the Minutemen during an event at Lexington's famous Battle Green on Veterans Day.

Military youth get shot at scholarship

The commissary is saluting military families in November, and military shoppers can save money and help send a deserving son or daughter to college – just by shopping.

Sons or daughters of Army, Navy, Marines Corps, Air Force and Coast Guard service members can receive a scholarship commitment of \$4,500 from the Navy Cmdr. William S. Stuhr Scholarship Fund. Much of the money is courtesy of donations from companies that supply products to commissaries.

The scholarship promotion offers commissary customers exceptionally low prices and high-value coupons on name brand products, and each participating manufacturer will donate 25 cents per case to the Stuhr Scholarship Fund. The promotion runs through Tuesday.

The Scholarship Fund was established in 1965 and has since provided more than \$300,000 in merit scholarships to 165 students.

It currently has a commitment of \$90,000 to assist 20 winners studying at 15 Universities in 12 states. Recipients are not just restricted to the United States.

"It's only been the last five years that we've been international, but we've already had a winner from Germany," said the Stuhr Fund's Executive Director,

Joe La Riviere. The Stuhr Fund is a uniquely military-specific educational fund.

"I took over here 17 years ago," said Le Riviere. "I'm crazy about the kids and what they mean to this country. They are the future leaders."

Applications for the scholarship are available for the sons and daughters of career or active-duty military families.

Completed applications must be received by the end of February. The students must be high school seniors, be in the top 10 percent of their class and show evidence of leadership and community involvement. They should be planning to attend a four-year school. Finalists, one each from the Army, Navy, Marine Corps, Air Force and Coast Guard, are screened by the public affairs offices of those organizations.

Applications can be obtained by enclosing a self-addressed envelope to the Executive Director, Stuhr Scholarship Fund, 1200 Fifth Avenue, Suite 9-D, New York, N.Y., 10029.

The Maxi Saver Group, which produces coupon fliers for commissary distribution is sponsoring the Scholarship promotion in commissaries this year. The promotion combines a military-oriented program and customer savings into one event.

Electronic marquees

provide base with timely information

by Col. Robert R. Tovado

66th Support Group Commander

The electronic marquee signs are an important tool that helps to keep the Hanscom community "in the know" about base events, distinguished visitors or severe weather conditions.

As we travel to work, they provide us with useful information and, at the end of the day, they serve to remind us when we depart for the evening.

Programmed and managed by the 66th Services Squadron, the signs have become just one of the vital links of communications between the various base command levels and the Hanscom community.

They "speak" on our behalf as we welcome the many distinguished visitors who come to Hanscom

They tell us about services events so that we may continue to enjoy our precious leisure time.

They help keep us informed about social gatherings and safety concerns, as well as congratulate our peers for a job well done.

They are just one of the many communication tools available to the community to spread the word about events at Hanscom.

The base newspaper, the Hansconian, has long been the main avenue to reach the community and pass on those events, both past and future, of interest to the Team Hanscom community.

This vital tool is supplemented by the growing use of e-mail and the internet, all of which complement each other in the process to help keep us informed.

Where these tools, the Hansconian, e-mail and Internet, may have expanded capabilities, not so with the electronic marquee.

Its job is to provide you with timely and useful information, in the most concise and easy to read format possible while you travel to, on and from Hanscom.

Making the process an even bigger challenge is the limited amount of information that can be displayed and yet get the message across to the reader.

Factor into that the numbers of requests received daily and the important need for safety, and the challenge of disseminating all this

information is just that, a challenge.

Working with Services personnel, we believe the following will help streamline procedures and result in better utilization of these important communications tools by authorized users.

Effective immediately all requests for marquee messages must provide the following basic information:

☐ The what. Tell us what the event is in as few words as possible. Spell out all acronyms.

☐ The when. Simply provide the date and time.

☐ The where. This information would translate on the sign to: Membership night, Nov. 25, 4 p.m. at the E'Club and O'Club.

Include with your request the start and end dates you desire.

It's important to remember that, at present, no automated procedure exists to remove outdated information over the weekend period.

Services is researching this area for improvement. Until then, requests that end on a weekend will be reformatted to preclude outdated information from being displayed after an event.

Also, ensure you provide us with a point of contact and phone number.

All requests will be submitted in writing, either by letter to 66SV/SVK or e-mail (theresa.black@hanscom.af.mil) no later than two weeks prior to the event.

Services will then compile all requests and forward them to my office for final review and approval.

Approved requests can be advertised on the Hartwell, Vandenberg and the Marrett signs for approximately two days before the scheduled event and will be removed the day of the event.

Information on the Marrett Street sign will highlight information for the Hanscom schools.

Our hope is to provide the Hanscom Community with the most up to date information on base happenings as quickly and as concise as possible. While, at the same time, providing a useful and helpful internal information avenue for commanders and agencies to communicate with the community.

For information, call the Services Marketing Office at 3-9681.

MITRE to hold Toastmasters meeting

by Kathleen Lynch Toastmasters Club

Many employees need to improve their communication and presentation skills for work.

The MITRE/ESC Toastmasters Club is set up to help employees do just that. It is sponsoring a special "Presentation delivery and practicing techniques," meeting open to all employees on and off-site entitled.

Guest speaker and distinguished toastmaster, Hank Fleming, promises to bring his expertise in the public speaking arena to the Toastmasters Club Dec. 14 from noon to 1 p.m. in

MITRE room 1M-506.

Fleming will provide tips and demonstrations on how to capture and hold audience attention throughout one's presentation.

Using quotes, questions, body language and mnemonic devices will be among the many tips and techniques that Fleming will discuss.

Fleming has more than 20 years of experience in teaching, corporate training, coaching and mentoring.

"If you want to improve your public speaking, communication, leadership and evaluation skills, then the MITRE and ESC Toastmasters Club is for you," says Kathy Lynch, vice president of education.

The MITRE and ESC Toast-masters Club meets every second Tuesday and fourth Wednesday of each month in room 1M-306.

"You can even use Toastmasters to fulfill the Air Force policy mandating 80 hours of continuous learning," said Kathy Garside, Member.

Guests are welcome and you don't have to join the club to participate.

For information call Angel Asencio at 3-2876 or Kathy Lynch at 978-667-6915.

Band announces 1999 holiday concert schedule

by Eric Baroni Band of Liberty

The Band of Liberty's 1999 holiday concert schedule has been released. The dates and times are as follows:

- g Monday at the Four Points Hotel Leominster, Mass.
- q Wednesday at the Keene Middle School, Keene, N.H., at 7 p.m.
- q Thursday at the Winchester

High School auditorium, Winchester, Mass., at 7 p.m.

q Dec. 3 in the Spaulding High School auditorium, Rochester, N.H., at 7 p.m. q Dec. 5 in the South Portland

- High School auditorium, South Portland, Maine, at 3 p.m.
- q Dec. 6 at the Upper Nevins Hall, Framingham, Mass. at 7 p.m.
- q Dec. 8 at the Mechanics Hall,

Worcester, Mass., at noon.

q Dec. 9 in the Woburn High School auditorium, Woburn, Mass. at 7 p.m.

Times and dates are subject to change.

All concerts are free and open to the public. However, many of the concerts require tickets for early admittance. Doors will open for nonticket holders 15 minutes prior to the concert.



photo by Senior Airman Jason J. Ide

Bob Duff, postal service center, sorts mail at the Post Office in Bldg. 1515. The offices hours are from 11 a.m. to 1 p.m. and 4 to 6 p.m.

Post office offers tips

by Airman 1st Class to shock. When mailing framed Theresa Fike

ESC Public Affairs

Opening your mailbox, anticipating that yellow package notification slip or brightly colored envelope, you reach into the slot.

Frantically moving your hand about the box, and then a quick peek, lets you realize it's true you didn't receive anything for the holidays.

The domestic holiday mailing season begins after Thanksgiving and ends Dec. 31, according to the U.S. Postal Service.

And with 150 million stamped cards, letters and packages delivered each day during the holidays last year a little preparing wouldn't hurt to ensure this year's greetings get to their destinations on time and in one piece.

To promote easier, timely mailing, the U.S. Postal Service has provided these tips for this year's season.

☐ Package items in a strong box with spare room for cushioning. Newspaper, bubble wrap, Styrofoam peanuts and plain airpopped popcorn can be used to help protect items from shifting during shipping.

☐ Stuff glass and fragile hollow items with newspaper or packaging material to avoid damage due photographs, take out the glass and wrap it separately.

☐ Remove batteries from toys,

wrap them separately, and place them next to items in the mailing box. ☐ For extra security, place a

return address label inside the package.

☐ Use tape that is designed for mailing, such as pressure-sensitive tape, nylon or glass-reinforced tape. Cellophane and masking tape are not permitted.

☐ Make sure that complete, neat addresses are used, and that a return address is available. Wrong ZIP codes can cause delays, so check before mailing.

☐ Consider the desired time of delivery so a choice of postage type (standard, priority or overnight) can be used, and consider if items need to be insured. Don't forget that most post offices are open on Christmas Eve, which means last-minute packages can still make it via Express Mail.

Following these tips should ensure shipped holiday items get to their destinations the way they were intended to.

For information concerning holiday mailing or ZIP code listings call 1-800-ASK-USPS or visit www.usps.gov.

Night sky offers view of stellar neiahbors

Bowell seen from any location, and this isn't hard to do. Go outside on a

Band of Liberty

In these November evenings, there is an opportunity to see three planets with just your eyes.

Mars, Jupiter and Saturn are visible currently, and the two biggest ones – Jupiter and Saturn – will reveal some interesting sights if you take a closer look. You don't need a telescope to see Jupiter and Saturn. With a good pair of binoculars (and a steady hand), Jupiter and its moons, and maybe ... just maybe ... Saturn's rings will be visible.

Starting with Mars, since it's the smallest of these three planets, it's also the first to vanish below the horizon.

First, find where southeast, south and south-

west is, as

seen from any location, and this isn't hard to do. Go outside on a clear early evening, just after the sun has set, and stand so that the sunset is to the right. Then wait for it to get really dark.

Mars is just above the southwestern horizon (ahead and to the right), and it sets early.

Mars will look like a fairly bright "star," reddish-orange in color. Every two years, Mars' orbit brings it close enough to earth so that it shines very brightly. The most recent close time was this past spring, and Earth has been steadily pulling away from Mars faster and faster each day ... kind of like two runners with one of them on an inside track.

Mars can been seen through binoculars, but it won't look like

much more than a bright point of red-dish-orange light.

Jupiter, on the other hand, is easy to spot and easy to observe. After looking at Mars, stand facing south (with the sunset on the right, as before) and look about halfway up the sky. You'll see two bright "stars," brighter than anything else in that part of the sky (unless the moon is there that night). Jupiter is the brighter of the two, the one on the right. A look at Jupiter through steadily-held binoculars will reveal several tiny

star-like objects closeby. Sometimes – depending on when you look – you'll see maybe four of these "starlets:" perhaps four on Jupiter's left, maybe on its right, maybe evenly spaced on either side. These lights are the "Gallilean moons," names after the astronomer Gallileo, the first observer to see them and determine what they were.

Over the course of several nights, the moons shift position as they orbit Jupiter. Sometimes, a moon will seem to disappear as its orbit takes it behind the planet.

Saturn is a big planet, second in size only to Jupiter, but it is much farther away. Jupiter orbits the sun in just under 12 Earthyears, but one year on Saturn takes over 29 Earth-years. Compared to the other naked-eye planets, Saturn seems to move extremely slow.

Saturn is most famous for its elaborate ring system. Sometimes in a Saturnian "year," the rings are seen edge-on, as seen from Earth, and then they don't look very impressive. However, this year Saturn's rings look "tipped" from the Earth's perspective, and can be seen very well.

So, if it's a clear night, and binoculars can be held steadily, you might be able to see Saturn and its rings, but it might not look much better than a tiny, oval-shaped point of light

However, if both the planet and rings can be seen, you're looking at Saturn's "South Pole;" that's the part of Saturn we can see this year.

As fall changes to winter, these two planets can been seen earlier and earlier each evening. They'll seem to move slowly westward (toward the sunset) until first Jupiter and then Saturn are swallowed up in the sunset's glare next April.

Observers up before sunrise can see the bright planet Venus, Earth's nearest neighbor, high in the southeastern sky. Venus was last spring and summer's evening spectacle, but now its orbit has carried it around the sun, and we can see it only before sunrise.

'Air Force needs to keep pushing forward,' says Finch

by Master Sgt. Dan Carpenter 39th Wing Public Affairs

Incerlik AB, Turkey — When Chief Master Sgt. of the Air Force Jim Finch entered the military nearly 25 years ago, the nation was making its way out of the Vietnam era, and the noncommissioned officers he worked for were mostly draftees.

During his recent visit here, Finch shared how today's Air Force has made huge strides, but continues to fight to be better and stronger in much leaner times.

"In 1974, at the end of the Vietnam era, we did a lot of mobility exercises, but we had a hard time identifying with the real need," he said. "The most significant impact is that in today's Air Force we go out and do real-world kinds of missions.

"In today's environment, we have people deployed all over the world. Our pace of operations is four times what it was in the 1980s, and certainly a lot greater than it was in the 1970s," he said.

With promotions at virtual all-time highs the last two years, the chief explained the realities of enlisted advancement and how he sees the future of enlisted pro-

"Promotions have been very good the last couple of years. We're in the process of plussing up the number of

noncommissioned officers relative to the entire enlisted ple's decision to stay in the Air Force. Among them are force — up to about 56 percent from just over 48 percent," he said. "In order to do that, we'll have to increase promotions. So, over the next few years, promotions look

"We're in the process of plussing up the number of noncommissioned officers rela- But by and large, the people who do the lion's share of the deployments should tive to the entire enlisted force — up to about 56 percent from just over 48 percent. In order to do that, we'll have to increase chief emphasized that military leaders promotions. So, over the next few years, promotions look very, very good."

-- Chief Master Sqt. of the Air Force Jim Finch

very, very good."

Retention, and what drives it, were consistent topics of discussion for the chief as he spent time talking with airmen during his Nov. 10 to 11 visit.

"We're always trying to find out what drives retention," he said. "What we've heard as we talk to people around the world is that there are a variety of issues affecting peoretirement systems and the pace of operations.

And while the expeditionary aerospace force concept will provide predictability and stability for the force, it won't solve all our problems, said Finch.

> "It does not affect all of our Air Force. But by and large, the people who do the feel better about the way operations go in the future," he added.

> While concerned about why people are choosing to leave the military, the are concerned for the safety and wellbeing of those who remain. One issue that he gets asked about almost everywhere he goes is anthrax.

> "The anthrax concern is very real. Part of our responsibility as leaders, when we

put people in harm's way, is to do everything we can to protect them," the chief said. "The controversy stands because we sometimes spin off misinformation. I can tell you that our senior leaders have had theirs [shots]. I had mine without any adverse reaction.

"Stepping out and doing this is a good way to alleviate fears and show people that this is important," he added.

Family Child Care offers on-base spouses employment

by Airman 1st Class Theresa Fike **ESC** Public Affairs

Want to have a job, but need to stay home with your children?

Family Child Care offers spouses a chance to make money while staying home by caring for base employees' children during work hours.

After free training and an initial inspection, providers open their homes to care for children two weeks to 12 years old.

Providers are licensed for no more than six children, including their own, so they are able to give more individualized care.

According to Tracy Bovasso, family child care coordinator, the providers operate a professional business, have their own contracts and licenses, write weekly lesson plans, post weekly menus and prepare all meals.

In addition, they are responsible for ensuring their homes meet all standards, including safety, fire and military public health.

Coordinating daily activities that teach music, art, science, reading and math, children get direct attention due to being in a smaller group.

Caregivers are provided with funds to help buy necessary learning instruments and toys, and also have a lending library available.

Field trips are also held at least twice a month to various places such as the aquarium in Boston or pumpkin picking in the local area.

According to Beth Miller, who has been a provider for over five years, it's a great way to earn a living while at home.

Raising six children of her own, Miller was able to stay home and care for them and make money running a child care.

Miller warned that this is not a job for everyone, providers have to enjoy being with the children and not do it solely for the money.

Those interested in being a provider must be licensed through Hanscom's Family Child Care Program. Potential candidates must be at least 18 years old, have a high school diploma or GED equivalent, speak and read English, live in base housing, attend designated orientation and yearly CPR training, and pass an installation records

For information on becoming a provider or the day care program, call Bovasso at 3-1280.



Beth Miller, home care provider, reads to (left) Patrick Hunt, 2, and (right) Bryan Steen, 2.

Captain (from page 1)

and Brian M. Smith.

Electronic Systems Center's first lieutenants on the list are: Edward Aguilar, Alan S. Alsop, Lee A. Beiermann, John J. Bell, Ryan C. Berry, Matthew K. Burba, Sema A. Burba, David T. Burrows, David L. Butterfield Jr., Henri J. Busque, Jennifer Caballero, Gregory A. Caudle, Lisa A. Ciccarelli, Paul P. Clemans, John Cominiello, Theodore E. Conklin, David L. Cooper, William D. Curlin, William R. Donaldson, Ancie E. Dotson, Enrique Dovalo, Darren

Edmonds, David L. Englin, Tyler S. Green, Eric C. Harten, Brian B. Harvie, Darin D. Heesch, Kevin R. Hobbs, David A. Huber, Kristin W. Kudo, Edward J. Lagerman, Jason R. Lawless, Jason E. Lindsey, Loreen L. Lisle, Scott A. Lutz, Alanna L. Mabus, Amber Mason, Thomas McBride, Joshua McClure, Michael P. McGivern, Martin J. Mears, Fredrick W. Millet Jr., Jerry A. Morey, Monroe Neal Jr., David Olverson, Robin E. Orth, Craig A. Parisot, Jason A. Parson, Kristi

Peterson, Rita C. Perez, Matthew Pixley, Eric Plumlee, Louis Quinn, Scott Rothermel, Giuliano Rubini, Meg E. Russell, Sandip Sarkar, Ran Shackelford, Gregory Tresler, Randy L. Tullis, Bradley Turpen, Steven Wiggins, Damian Wilborne, David C. Wilson, Penelope A. Wood and Branislav B. Zivojinovic.

1st Lt. Eileen Labrecque, Air Force ROTC, DET 245, and 1st Lt. Eduard Meiduras, Air Force Research Laboratory, were also on the selectee list.

Kennedy (from page 1) =

Linda Hook presented Van Ess a Frisbee disc and a Hackey Sack, saying that her son was never without one or the other and that they represent his fun-loving spirit.

"Alan's goals will be fostered by the Kennedy School through this scholarship," said Wagie. "As people come to the Kennedy School under a scholarship bearing Alan's name, they will get to know Alan and

"The goals he envisioned will certainly become a part of their lifelong goals as they strive - through their Kennedy School studies and later in their community, government and military service – to emulate Alan and work toward this common humanitarian vision," said Wagie.

We, the Air Force Academy and the Kennedy School, are a committed group," said Wagie. "We will make a difference through the graduate education of Air Force officers at the Kennedy School."

Spotlight on Services

What's Happening

New Years' Eve reservations

Tickets for this year's Millennium parties at both the Officers' and Enlisted Club are on sale at both locations.

Club members are encouraged not to wait too long before reserving tables for this event. Seating at both clubs is limited, so plan early and make reservations now to bring in the new millennium at the Club.

Hanscom Lanes

Enjoy family bowling, every Saturday for \$7 per lane from 3 to 5 p.m or 5:15 to 7:15 p.m. Try "Glow Bowling" Dec. 4 from 7:30 to 9:30 p.m. Reservations are requested and can be made beginning the Thursday before, after 9 a.m. If it's more traditional bowling sought, then sign up for the King and Queen of the Hill tournament starting at 7:30 p.m. Sunday and Dec 11.

Registration can be made in person or by calling the Bowling Center at 3-2237.

Patriot Golf Course

Year 2000 annual green fee cards will go on sale Dec. 9 at the clubhouse.

Advance purchasing entitles a special reduced rate and free golf at most Air Force golf courses in the world while on official TDY status. Also take 10 percent off any merchandise purchased during December in the Golf Shop. Hours are 11 a.m. to 3 p.m., Tuesday through Sunday and closed Mondays.

Champagne Sunday Brunch at the O'Club

Stop by Sunday for the monthly champagne brunch from 10:30 a.m. to 1:30 p.m. Club member prices are adults \$9.95, kids ages six to 12, \$5 and kids under age five are free.

Daycare openings for preschoolers

The Child Development Center has depleted its waiting list for children ages three to five. Openings are available for the full-day and part-day care.

Call 3-7166 for enrollment and eligibility information.

Youth Center news

Dance Cheerleading Hip Hop, ages seven to 14, Tuesday nights from 6 to 7 p.m., cost is \$20 per month. Taekwondo classes for ages five and up Tuesday and Thursday for \$30 per month, uniforms are extra.

Registration continues for youth basketball, open to boys grades K to sixth and girls K to eighth. Spring Soccer, ages eight to 14, registration is now being accepted through

Call 3-3308 for information.

Fitness and Sports Center news

Over 30 basketball, martial arts classes, therapeutic massage, individual fitness assessments and 21 aerobic classes and more in a state of the art facility.

Stop by or call 3-3639 for information on keeping fit.

Youth Center offers activities

by J.C. Corcoran

Services Marketing

Activities at the Hanscom Youth Center are kicking into high gear with programs for iust about evervone.

Let's start with "Family Fun Saturdays" where, from 1 to 3 p.m., Mom and Dad have an opportunity to spend some time with their children playing basketball, ping pong, foozball or a variety of board games. Best of all it's free.

Check out the youth tutoring program. If a child needs some extra help in a particular subject, the Youth Center can set the child up with a volunteer tutor. It's a free service and may be just the help the child needs.

The Youth Center is also involved with conducting babysitting classes for teens. The next class will be held Dec. 28 from 11 a.m. to 1 p.m. and ends Dec. 30. Cost for the class is \$20 and is limited to the first 12 registrants.

Additional activities include a Teen Dart League, for ages 13 and up, now accepting players for either single or doubles competition. If looking to exercise, then join in free teen aerobics every Monday night at 7 p.m. On Tuesday and Thursday it's intramural floor hockey from 6 to 7:30 p.m; then on Wednesday join for tournament night starting at 6 p.m.

Dec. 4 from 7:30 to 10:30 p.m. Cost is \$4 for singles and \$7 for couples.

Everyone is asked to help the Youth Center food drive by bringing in one can good as a donation. On Dec. 11 and 18 the center will be having movie night starting at 7p.m., and for those who really enjoy the "lock ins" at the Youth Center, Dec. 17 we're having a "Laser Quest Lock in." Cost is \$25 per person. Deadline for signing up is Dec. 13. At least 30 people must register for this event to

Finally, the Youth Center will be having its Holiday Camp on Dec . 27 through 30. Camp will run from 7 a.m. to 1 p.m. and is open to Youth Center members ages nine to 12. Cost is \$40 and includes breakfast and a snack. Campers will need to bring a lunch every day as well as a swimsuit, towel, socks and a comfortable pair of shoes. Space is limited, so sign up early.

For information on this or any of the events mentioned above, stop by or call the Youth Center at 3-3739.

Other coming events include a teen dance

Kenny Rogers in Concert

Dec. 10 Worcester Centrum

\$23 each

Sesame Street Live Dec. 19

"Elmo's Coloring Book" Worcester Centrum

"The Buddy Holly Story"

Dec. 19, 7 p.m. Shubert Theatre \$63 each

"Toy Story On Ice"

Dec. 26, 4:30 p.m. Fleet Center

New Year's in Montreal

Dec. 30 to Jan. 1 \$379 pp/dbl

"Footloose"

Jan. 2, 2 p.m.

Colonial Theatre \$66 each

"Professional Bull Riders"

Jan. 8

"Grease On Ice" Jan. 12

Worcester Centrum

"Sunset Blvd"

Jan. 16, 2. pm.

Wang Center

"Joseph and His Amazing

Technicolor Dream Coat? Jan. 16, 1 p.m.

Colonial Theatre

Taj Mahal Casino & Resort

Jan. 23-25

Visit the office for 2000 Entertainment Books, Disney tickets, movie and museum passes, post cards, gift items and calling cards.

Community Center offers holiday craft class

Create a beautiful tartan plaid Holiday Pine Cone Basket at the Community Center Dec. 3 from 6 to 8 p.m.

Cost is \$25 and includes all materials and instruction. Please bring your own glue gun if you have one. Families are welcome to participate.

For information call 3-2833.

HELP W ANTED!

Child Care Givers School Age Care School Age Center Clerk O'Club Night Manager Admin. Assistant

Contact: Human Resources (781) 377-8741, E.O.E. Fax Resume to 781-377-7899

Hanscom Lanes presents "The Skins Game" Dec. 19, 1 p.m. Registration begins at noon Call 3-2237

Discount ski tickets available at Outdoor Recreation

Outdoor Recreation offers discounted ski lift tickets to the following local ski areas: Attitash, Bretton Woods, Cannon, Gunstock, Loon, Mt. Sunapee, Ragged and Waterville Valley in New Hampshire; Nashoba Valley and

Wachusett in Massachusetts, and Killington, Vermont. Each coupon entitles bearer to one-day lift ticket or one-day learn to ski package at the designated ski area. The 8th Annual Ski and Travel Show will be held Dec. 8 from 10 a.m. to 2 p.m. at the indoor tennis courts. Check out the deals and specials for the skier or snow-

boarder on your holiday list. For information call Outdoor Recreation at 3-5316.

Calendar of Events

Monday

Western New England College winter registration

Western New England College on Hanscom will hold its winter registration for government employees, active-duty military and their spouses Monday from 10 a.m. to 5:30 p.m. in room "G" at the Education Center. Western New England College offers both graduate and undergraduate programs in numerous areas.

Information on all programs is available during registration or call Jean Corey at 3-2028.

General registration for all students will be held Thursday from 10 a.m. to 5 p.m. in Room G.

Book buy back will also be held both days from noon to 5 p.m. in Room F.

Tuesday

Officers' Club holiday decorating

It's not too soon to start planning for the holidays. Which room does each organization want to decorate at the Officers' Club? Call early to get the room favored — the Powder Keg Pub, entry foyer and hall, Daedalian Room, lounge or the Bedford Dining Room. Organizations will be provided with a room layout diagram and an inventory of decorations available for that room. Participating organizations will receive a discount on an Officers' Club booking. Decorating will be from 4 to 8 p.m. Tuesday with soup and sandwiches supplied for the busy elves.

For information call Wendy Tovado at 274-1225.

Wednesday

Airman Education and Commissioning Program

The Airman Education and Commissioning Program is open to airmen with two years of college pursuing a baccalaureate degree in meteorology, computer engineering, electrical engineering, foreign languages or foreign area studies.

The application cut-off dates for a memorandum of academic eligibility is due to Air Force Institute of Technology customer service office Wednesday.

Applicants who successfully complete their academic phase of the program will enter Officer Training School.

Interested individuals can contact the base education office at 3-3120 to schedule an appointment with a counselor.

Thursday

Lab Day

The Research Laboratory Space Vehicles Directorate, will hold their monthly "Lab day" in MITRE building "M," room 0M503 (across from the MITRE Health Club), Thursday from 8:30 to 10:30 a.m.

A poster board session will follow immediately in the MITRE "M" atrium.

Attendees need their government or support contracter identification to attend.

For information, contact Bob Bowes at 3-6718.

Upcoming and Weeklies

Leaders Encouraging Airman Development

Leaders Encouraging Airman Development Program delegates authority to Unit and Wing Commanders to nominate highly qualified airmen to attend the Air Force Academy Preparatory School with the intention of Academy appointment to follow.

Commanders have the opportunity to identify outstanding and deserving airmen with officer potential for this commissioning program.

Fifty slots are reserved at the Preparatory School for airmen who meet entry criteria. Applications must reach the Air Force Academy Admissions Office no later than Jan. 31.

Airmen must be U.S. citizen or be able to

obtain citizenship before entry into the Academy the following year, be unmarried and have no dependents, must not have passed their twenty-second birthday by July 1 of the entry year and be of high moral character.

Interested individuals should schedule an appointment with an education counselor to determine eligibility.

Education Services may be reached at 3-3120.

AFCEA holiday party

The Lexington-Concord Chapter of the Armed Forces Communications and Electronics Association will hold its gala holiday party Dec. 7 from 4:30 p.m. to 7:30 p.m. in the ballroom of the Hanscom Officers' Club.

Hors d'oeuveres, wine, beer and soft drinks will be served. The chapter will again be collecting non-perishable food items and encourages those attending to bring canned goods, cereals and other staples. Cash donations will also be accepted.

High Year of Tenure Extension Program

The new fiscal year 2000 and fiscal year 2001 High Year of Tenure Extension Program is continuing. All Air Force specialties are eligible with certain grade restrictions in each of those specialties.

To see if eligible to apply for this retention program, call 3-3062 or 3-4979 or stop by the Military Personnel Flight Retirements and Separations office for an application.

Commissary Special Holiday Orders

Anyone interested in placing special orders (turkeys, fruit baskets, case orders, etc.) for the Thanksgiving or Christmas holidays should do the following:

Customers wishing to place orders by phone should call the I.D. Desk between 9 a.m. and 5 p.m. at 3-2544.

If customer chooses to come into the store, they should complete a Special Order Request Form available at the I.D.

Give appropriate department at least 72 hours notice.

If order is for dry grocery, customer should speak to the I.D. Checker.

If order is for produce, customer should speak to the Produce Manager Al Delorme.

If order is for meat, customer should speak to the Meat Manager, Bob Medeiros.

Patriot Dining Facility

The weekday hours of the Dinner — 4 to 6 p.m. facility are as follows: Breakfast — 6 to 8 a.m.

Friday

Saturday

Brunch: braised beef and noodles,

Supper: mostacolli with basil

Sunday

Supper: Polish sausage, chicken

Brunch: veal steaks, sloppy joe

Lunch — 11 a.m. to 1 p.m.

herbed baked chicken

teriyaki chicken

sauce, hot wings

patty

Brunch — 7 a.m. to 1 p.m.

Lunch: hamburger yakisoba, nese five spice chicken

Supper — 4 to 6 p.m. Dinner: grilled ham steak, Chi-

Weekend and holiday hours:

Dinner: beef stew, Cajun baked fish Tuesday

Lunch: beef and corn pie, chipper

Dinner: chicken cordon bleu, vegetable chow mien

Wednesday

Lunch: shrimp egg rolls, Szechwan beef

Dinner: Salisbury steak, chicken Lo mein

Thursday

Monday Lunch: stuffed green peppers, Lunch: chicken tetrizini, turkey turkey risotto

aco Dinner: roast pork, chicken adobe

Items listed with an "*" are "Check It Out" healthy items. For information on the facility or the menu call Master Sgt. Harold Warnett at 3-2189. NOTE: Menu items are subject to change.

Hanscom School Menu

Monday baked chicken gravy, m a s h e d potatos, fruit, pudding

Tuesday spaghetti with meatsauce, Parmesan cheese, dinner roll. green

beans, fruit

Thursday Hot dog on a

bun, corn chips, sweet carrot stix with dip fruit

Friday Cheese pizza

or fish patty on a roll, veggie stix with dip, fruit cup,

Colomial



Theater

Friday 7:30 p.m. -- DOUBLE JEOPARDY Action thriller about a young woman who, after serving eight years in prison, tracks down her husband, who faked his own death and framed her for the murder as part of an insurance scam. **R** (language, a scene of sexuality, some violence) 106 min Starring: Tommy Lee Jones, Ashley Judd

Saturday 7:30 p.m. -- THREE KINGS A band of American soldiers in Iraq at the end of the Gulf War embark on a treasure hunt for a huge cache of gold reportedly buried somewhere near their desert base.

R (graphic war violence, language and some sexuality) 115 min Starring: George Clooney, Mark Wahlberg



photo courtesy of movieweb.com

Sunday 7:30 p.m. -- CLOSED

Admission is \$3 for adults and \$1.50 for children. Schedule is subject to change without notice. Call 3-7940 for movie information.

Happenings

Employment

q Resume critique clinic will be held at the Family Support Center Tuesday 11 a.m. to 1 p.m. Resumes are openly reviewed by employment assistance specialists and group attendees. This is an opportunity to get feedback on work and to learn from others. Class size limited to six. Bring your lunch.

Call 3-4222 to register.

q Interviewing and salary negotiation will be held at the Family Support Center Tuesday, 4 to 6 p.m. This class will discuss the do's and do not's of interviewing and will give practical pointers on salary negotiation.

Call 3-4222 to register.

q Job search networking group will be held at the Family Support Center Mondays from 5:30 to 7:30 p.m.

Join this group to sharpen job search skills and share techniques that work.

Registration not required.

Fitness enhancement

q A women's health class will be held at the HAWC Tuesday from 3:30 to 4:30 p.m.

The class covers importance of regular breast exams, PAP testing, useful remedies for menopausal symptoms, myths associated with domestic violence issues and various birth control options.

Call 3-6560 to register.

Work and life

q Hearts Apart will be held at the Family Support Center Monday 11:30 a.m. to 12:30 p.m. A monthly information and support group for spouses of deployed, TDY, or remote tour service members.

g Veteran affairs **disability claims review** will be held at the Family Support Center Tuesday from 10 a.m. to 1 p.m.

A representative from AMVETS, a veterans' service organization, will assist in processing disability claims and answer questions.

Call 3-4222 for an appointment.

Education Center, Bldg. 1728, 3-2021

q The Education Office testing policy requires students to arrive on time for scheduled test sessions.

It is the student's responsibility to report on time and our responsibility to ensure the students in the room are not disturbed by interruptions.

Late arrivals will not be allowed to enter the test room. All students taking exams should arrive at least 15 minutes before test time. Doors will close at 8 a.m. for the morning session and again at 12:30 p.m. for the afternoon session.

For information call Education Services at 3-3120.

q The next administration of the **English composition** with essay CLEP exam is Jan. 13. Individuals required to take the exam must register by Tuesday.

Thrift Shop, 274-8079

q Hours of operation are Thursday to Friday 10 a.m. to 2 p.m. with consignments from 10 a.m. to 1 p.m., Saturday hours are 10 a.m. to 2 p.m. with no consignments. g The Thrift Shop will welcome all heavy-duty winter clothing and decorations for Christmas, Hanukah and Kwanza.

Officers' Wives' Club

q The Officers' Wives' Club invites those eligible officers' spouses to become members.

This club hosts a monthly meeting for social and service purposes. In addition, numerous activity groups are offered to members such as bridge, bowling, bunco, mah-jong and book and garden clubs.

Consider a membership in this club and experience the many benefits it has to offer.

For information call Lisa O' Neill at (978) 244-0448 or Kendra Ellmyer at 274-7489.

g The annual **Children's Holiday Party** is Wednesday. It will begin with the base tree lighting ceremony at 4 p.m. followed by Santa leading a walking parade to the youth center. The party will continue until 8 p.m.

Activities will include games, crafts, face painting, refreshments and goodie bags. Musical entertainment will be provided. Free photos with Santa will be offered. Parents or guardians may also bring their own cameras and camcorders to take pictures. The party is free and open to all children associated with Hanscom.

For information, contact Kay Kimmet at 274-9974, or Jane Hunigan at 274-0574.

Enlisted Wives' Club

q The Enlisted Wives' Club invites all spouses of active duty and retired enlisted personnel, as well as all enlisted personnel, to attend the monthly membership meeting, the first Monday of every month at 7 p.m. at the Patriot Enlisted Club. The club is a diverse group of people sharing community activities and social events.

For information contact Beth Gonsalves at 274-0337 or Jennifer Carson at 274-0169.

Boy Scouts

q The Boy Scout program offers boys age 11 to 18 the promise of adventure, friendship, learning, challenge and responsibility.

To make this a reality, the community needs adult leaders, civilian, active-duty and retired military to maintain a viable program.

The efforts of volunteer leaders have made a difference and they have had fun with the scouts.

Anyone interested in volunteering working with the boys in any other capacity should contact Scoutmaster Dorrie Bartels at 641-3675 or Troop Committee Chairman Walter Avila at 274-0372 or 3-8958

People's Corner

Air Force Research Lab

Happy birthday to 2nd Lt. Jim James Fox and Capt. Joyce Collins.

Farewell to Master Sgt. Jim Andersen and Lt. Col. Frank Zawanda.

Congratulations to 1st Lt. Eddie

Meidunas on his recent promotion.

Wecht, Maj. Edward Lee, 1st Lt. ESC Plans and Programs **Directorate**

Farewell and best wishes to Col. 66th Medical Group Dave Temple and Phillis Peacock.

Welcome to Lt. Col. Mike Ennis. Happy birthday to Lt. Col. Mike

Ennis, Deb Hanley, Jake Kolovrat, Carol Kenyon, Tom Labreque and Biraja Sahu.

Welcome to Airman Basic Robert

Farewell to Master Sgt. Rudy Scott.



Chapel, Bldg. 1603, 3-3538

- ☐ Catholic Masses: Saturdays at 5 p.m., Sundays at 7:30 and 11 a.m. and weekdays at 12:05 p.m.
- ☐ Protestant worship: general Protestant Service Sundays at 9 a.m.; Gospel Service — Sundays at 12:30 p.m.
- ☐ **Jewish services:** the first and third Friday of the month from 11:30 a.m. to 12:30 p.m.
- ☐ Eastern Orthodox: for information contact Tech. Sgt. James M. Boubonis at 274-8714.
- ☐ For information on Chapel services, call 3-3538 or 3-3539.

Chapel Events

Base Christmas Tree lighting and children's Christmas party Don't miss this year's Hanscom Base Tree Lighting and Christmas Party, Wednesday at 4 p.m. at the Base Chapel.

Lighting of the Menorah

Hanscom will observe the Jewish holiday of Hanukkah with the traditional lighting of the Menorah Dec. 3 at 3 p.m. in front of the Base Chapel.

All military and civilian personnel are invited to attend the brief ceremony and are reminded to dress warmly for the outdoor event. Hanukkah is an important festival to Jews the world over, in celebrating religious freedom and God's eternal light and protection. It commemorates the rededication of the Temple in Jerusalem following the Jewish victory over the pagan king Antiochus Epiphanes. This year's ceremony will include Jewish prayers, music from the Hanscom Middle School children and the lighting of the first of eight candles.

Call Chaplain (Capt.) Dennis Saucier at 3-3538 for infor-

Children's Christmas play

The Protestant Chapel invites you to see the brief 30minute Christmas play entitled "The Day Jesus Got Borned" (the title comes from the response of a little girl who was asked to define what the word Christmas means).

The play will be held at the Chapel at 5 p.m. at the Chapel on Dec. 5 and will be followed by a reception with holiday treats provided by Beth Miller.

Contact play director Mae Smith at 274-8242 or Letha Knight for questions or to be in the play.